CUTSDEAN PARISH COUNCIL GLOUCESTERSHIRE

www.cutsdeanparishcouncil.co.uk

Clerk to the Council: Peter Forshaw 68 Gretton Road Winchcombe GL54 5EL email: peteraforshaw@tiscali.co.uk

DRAFT MINUTES OF MEETING

WEST BARN FARM TUESDAY JANUARY 16 AT 8PM

1. Apologies : Cllrs Smith and Clarke

Present: Cllrs: Beetson, Butler, Wright and Peter Forshaw (clerk)

- 2. Minutes of November meeting. Agreed and signed
- 3. Matters arising not covered hereunder.
 - a. Grips. Clerk to check on situation with Cllr.Moor.
 - b. No response so far to advertisement. A local person had shown some interest informally, and clerk would persue this. He outlined the procedure should no clerk be appointed.
- 4. Cllr. Moor was not present to make a report.
- 5. Declarations of interest: None
- 6. Financial Report.

C.Account balance as per statement 1/12/2017 £2,113.90

Paid in :nil Paid out:nil

Net balance £2,113.90

Cheques to authorise.

Clerk's expenses December January cheque285 £26.93 PATA payroll 15/1/18 cheque286 £20.00

Clerk reported a banking error concerning his November expenses cheque (no 284) The amount claimed was £26.48 yet the bank statement showed a payment of £20.48. Council agreed to make good the under payment by adding it to the clerk's December

January claim.

- 7. A precept of £900 was agreed.
- 8. Defibrillator: It was agreed that adopting the phone kiosk might not provide the best solution. Cllr.Wright suggested that the council might approach Earl Wymss with a view to siting it outside Manor Farm. Council needs advice on procedure for indemnifying Cllr. Wright for power consumed.
- 9. Correspondence: None
- 10. AOB: Council agreed to engage an independent internal auditor from GAPT to conduct the next independent internal audit at a cost of £80.00 plus expenses.
- 11. Date of next meeting: March 20 at The Old Bakery.

Meeting closed 9.10 pm

Signed: Peter Forshaw (clerk)

DATE

by email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, Nigel Moor hard copy: David Wright

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